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AGENDA COVER MEMO

DATE: JULY 30, 2003, Meeting Date

TO: BOARD OF COUNTY COMMISSIONERS

**FROM: KENT HOWE, PLANNING DIRECTOR &
JEFF TOWERY, MANAGER, LAND MANAGEMENT DIVISION**

AGENDA ITEM TITLE: In the Matter of Reviewing and Approving the Long Range Planning Work Program and Implementation Plan

I. MOTION:

Recommendation on prioritization of Long Range Planning Work Program pursuant to Matrix Checklist, attached.

II. ISSUE OR PROBLEM

Over the last several years the Long Range Planning Program has been reduced significantly. Currently the Long Range Planning program consists of 1 FTE devoted to the State mandated Periodic Review of the Rural Comprehensive Plan. As a result of recommendations of the Land Management Task Force, 3 positions are being added back (two Planners and a Land Management Technician) to address Lane County's long range planning needs and provide a reserve capacity for new items that the Board may have an interest in addressing. This memo provides the Board with a list of potential long range planning projects. Staff requests the Board to indicate the order in which the long range projects should be addressed.

III. DISCUSSION

A. BACKGROUND

Staff have kept track of the Board's interest in specific long range planning projects over the last several years. This list was presented to the Lane County Planning Commission at their meeting this month. With a more robust Long Range Planning Program of 4 FTE, we need to know to which projects the Board wishes to have the resources allocated.

At this time we have adequate funds from a variety of funding sources (long range planning surcharge, recording fees and Title III) to hire one of the Planner positions. The remaining positions will not be filled until the Legislature adjourns and video lottery dollars are confirmed.

The Planner positions have been posted. Upon the close of the Legislature and the known disposition of the Video Lottery proceeds to Lane County, we will fill the second Planner and Land Management Technician (LMT) position. The LMT position has not yet been posted and would take an additional 2-3 months to fill. After consultation with staff from County Administration and County Counsel, several projects identified in this recommendation were determined to be eligible for Title III funding.

As mentioned earlier, 1 FTE is currently addressing the mandated Periodic Review requirements.

The Board has expressed interest in having a staff presence in Metro planning efforts and to be able to provide assistance for small city planning efforts. In addition, the Board has indicated the importance of E-government access. Staff recommend that these projects (Metro, Small City and E-government) would consume an additional 1 FTE.

Of the remaining 2 FTE, .5 FTE would be held as a reserve capacity to address new projects, unknown at this time. The objective is for the Board to prioritize the remaining projects from the attached list on which the 1.5 FTE would concentrate their efforts.

B. ANALYSIS

The Lane County Planning Commission recommendations are shown on the attached list.

C. ALTERNATIVE/OPTIONS

1. Provide staff direction on priorities for long range planning work program
2. Take no position.

IV. ATTACHMENTS:

1. **Matrix Checklist**
2. **List of Rural Comp Plan Long Range Projects**
3. **Proposals Qualifying for Title III funding**

**MATRIX CHECKLIST OF
RURAL/METRO & SMALL CITY
LONG RANGE PLANNING PROJECTS**

PROJECT	FUNDING SOURCE				DURATION	FTE	LCPC SUPPORT	Board Priority
	Vid Lot	LRPS	Recording Fees	Title III				
RCP Periodic Review.	v				48 mo's	1.5	v	
Coastal Mgmt. Plan Periodic Review	v			v	6 mo's	.4	v	
Destination Resort PR Update	v				6 mo's	.1	v	
HB 2691 Codification	v			v	6 mo's	15	v	
OAR 660-22 Codification	v				6 mo's	.15	v	
Errors & Omission	v				6 mo's	.13	v	
Metro Long Range Planning Projects								
Natural Res. Study		v	v		6 mo's	.2		
Farm/Forest Policy Update		v	v		6 mo's	.1		
Springfield Drinking H2O		v	v		6 mo's	.2		
Waterway Study		v	v		6 mo's	.2		
W Eugene Parkway		v	v		6 mo's	.1		
PeaceHealth		v	v		6 mo's	.1		
Small City Periodic Review								
Florence	v	v	v		6 mo's	.2		
Veneta	v	v	v		6 mo's	.1		
Coburg	v	v	v		6 mo's	.2		
Lowell	v	v	v		6 mo's	.1		
Dunes City	v	v	v		6 mo's	.1		
E- Government Access								
Comm. Info		v	v		6 mo's	.2		
Devlopmt Code		v	v		6 mo's	.1		
Handouts		v	v		6 mo's	.2		
Applications		v	v		6 mo's	.2		
Zoning Maps		v	v		6 mo's	.2		

**MATRIX CHECKLIST OF
NON-MANDATED RURAL COMP PLAN
LONG RANGE PLANNING PROJECTS**

PROJECT	FUNDING SOURCE				DURATION	FTE	LCPC Rec.	Board Priority
	Vid Lot	Recording LRPS	Fees	Title III				
Legal Lot a. <u>or</u> Legal Lot b.		v v	v v		6 mo's 12 mo's	.3 .3	v	
Revisions Telecom. Tower Stds		v	v		6 mo's	.3	v	
Revisions Riparian Regulations				v	6 mo's	.75	v	
Revisions Flood Ratings		v	v		6 mo's	.2	v	
Revisions Groundwater		v	v		6 mo's	.2	v	
Leg/ Rule Updates		v	v		6 mo's	.25	v	
Revisions Farm/Forest				v	6 mo's	.4		
Library Dist. a. Min. <u>or</u> b. Major		v v	v v		6 mo's 12 mo's	.3 .5		
Region 2050		v	v		12 mo's	.1		
Regional Parks & Open Space				v	12 mo's	.1		
Drinking Water Protect Plans		v	v		6 mo's	.3		
S Will. Valley Groundwater		v	v		12 mo's	.2		
Revisions S&G Committee		v	v		6 mo's	.2		
Policy accepting access to OPI		v	v		6 mo's	.2		
Nat Hazards Mit Plan				v	6 mo's	.1		
Landslide Hazard areas				v	6 mo's	.1		
Rural Long Range Planning Projects								
Periodic Review	v				12 mo's	1.0	v	
Metro/Small Cities & E-Government Projects								
Periodic Review	v				12 mo's	1.0	v	

CURRENT RURAL COMP PLAN LONG RANGE PROJECTS

JULY 30, 2003

MANDATED CURRENT PERIODIC REVIEW WORK TASKS

Work Program Tasks	FTE	Duration
Rural Comp Plan Periodic Review (Community Plans in Siusla and Long Tom Watersheds, FY02/04 and Willamette Coast and Middle Fork Watersheds, FY04/06)	1.5	4 yrs
Coastal Resources Mgmt Plan Periodic Review Update *	.4	6 mo's
Destination Resort Provisions Update LC 16.232	.1	6 mo's
HB 2691 allows industrial use on old abandoned mill sites *	.15	6 mo's
Amendments to OAR 660-22-030(3) & (11)	.15	6 mo's
Errors and Omission Policy	.13	6 mo's

* Title III Qualifying

LIST OF RURAL COMP PLAN LONG RANGE PROJECTS

JULY 30, 2003

HIGHER PRIORITIES RECOMMENDED BY LCPC

Legal Lot and Property Line Adjustment Policy Review		
a. Land use decision by definition, <u>or</u>	.3	6 mo's
b. Address comprehensive policy issues	.3	12 mo's
LC16 and LC10 Revisions to Telecommuni- cation Tower Standards	.3	6 mo's
LC16 Revisions to Class I Stream Riparian Regulations *	.75	6 mo's
LC 16 amendments for Community Flood Rating System	.2	6 mo's
LC 13 amendments for groundwater requirements to demonstrate long-term water availability	.2	6 mo's
Legislative and Rule Updates to Lane Code **	.25	6 mo's

LOWER PRIORITIES RECOMMENDED BY LCPC

Amendments to LC 16 Farm/Forest Provisions *	.4	6 mo's
Lane Library Special District Formation		
a. Minimal Metro Plan Amend for LLL, <u>or</u>	.3	6 mo's
b. Major Metro Plan Amend for special district funding	.5	12 mo's
Region 2050	.1	12 mo's
Regional Parks and Open Space Study *	.1	12 mo's
Adoption of Drinking Water Protection Plans	.3	6 mo's
Southern Willamette Valley Groundwater Project	.2	12 mo's
LC 16 amendments to requirements of Sand & Gravel Review Committee	.2	6 mo's
BCC Policy for accepting legal access to Oregon Properties, Inc.	.2	6 mo's
Natural Hazards Mitigation Plan *	.1	6 mo's
Rapidly moving landslide hazard areas *	.1	6 mo's

* Title III Qualifying

** See updates for HB2691 and LCDC March 21 Rule Amendment OAR 660-22-030(3), (11)

LIST OF METRO PLAN LONG RANGE PROJECTS

JULY 30, 2003

Work Program Tasks	FTE	Duration
Natural Resources Study	.2	6 mo's
Farm and Forest Policy Update	.1	6 mo's
Springfield Drinking Water Protection Study	.2	6 mo's
Metro Plan amendments for Waterway Study *	.2	6 mo's
West Eugene Parkway	.1	6 mo's
PeaceHealth	.1	6 mo's

LIST OF SMALL CITIES IN PERIODIC REVIEW

Work Program Tasks	FTE	Duration
Florence	.2	6 mo's
Veneta	.1	6 mo's
Coburg	.2	6 mo's
Lowell	.1	6 mo's
Dunes City	.1	6 mo's

E-GOVERNMENT ACCESS

Work Program Tasks	FTE	Duration
Community Information	.2	6 mo's
Development Code	.1	6 mo's
Information Handouts	.2	6 mo's
Application Forms	.2	6 mo's
Zoning Maps	.2	6 mo's

DATE: June 3, 2003
TO: Jeff Towery, Kent Howe, John Arnold
FROM: Bill Sage
RE: Proposals qualifying for Title III funding.

Summary of the attached four proposals:

Proposal 1	Amendments to Lane Code 16.253 riparian regulations in compliance with Statewide Goal 5.	\$ 68,293.05
Proposal 2	Amendments to Lane County Coastal Resource Management Plan and Lane Code Chapter 16 in compliance with the Lane County adopted Periodic Review Work Program Tasks 3.8.a. (i)-(v) of LCDC Approval Order No. 001415.	41,118.50
Proposal 3	Goal 18 Beaches and Dunes: Compliance with the Lane County adopted Periodic Review Work Program Task 3.8.a. (vi) of LCDC Approval Order No. 001415.	33,618.50
Proposal 4	Amendments to Lane Manual Chapter 12 for the review and processing of "Conservation Easements" pursuant to ORS 271.715 - 271.795, within forest and farm zoning designation.	15,744.54
Total		<hr/> \$ 158,774.59

**Title III Qualifying Long Range Planning Work Tasks
Land Management Division/Dept. of Public Works**

Proposal

Project Title: Amendments to Lane Code 16.253 riparian regulations in compliance with Statewide Goal 5.

Project Purpose: To amend Lane County's Rural Comprehensive Plan Policies and Lane Code 16.253 Class I Stream Riparian Regulations for implementation countywide to protect critical riparian, floodplain, and aquatic habitat on rural lands adjacent to or within the Siuslaw National Forest, Willamette National Forest, Umpqua National Forest, and US Bureau of Land Management lands.

Project Budget

Personnel	
0.5 FTE Associate Planner	28,101.00
Materials and Services (35% of salary)	9,835.35
0.1 FTE Land Management Technician (six months)	1,745.70
Materials and Services (35% of salary)	611.00
Subtotal	40,293.05
Expenses	
Notice mailings (all property owners in rural Lane County)	18,500.00
Printing	8,000.00
Miscellaneous	1,500.00
Subtotal	28,000.00
Total	68,293.05

Background

Land Management Division (LMD) completed an extensive research work program in cooperation with the McKenzie Watershed Council and the Willamette Spring Chinook Working Group in 1999-2001 in response to Oregon Statewide Goal 5 provisions (1996) and Federal Endangered Species Act listing of salmonids (1998, 2000). A proposed draft for implementation of a Critical Habitat Conservation Zone (CHCZ – LC 16.299 proposed) was reviewed through the Lane County Planning Commission public hearings process and recommended to the Board of County Commissioners in 2000 for implementation in Lane Code 16. The Board rejected the LCPC recommendation in April 2001 and the project has sat dormant since that action. The Board did credit LMD for the work completed on the code provisions in the FY 2000-2001 through Title III funding in the amount of \$38,000.00. LMD proposes to revise the project emphasizing the need to comply with Statewide Goal 5 riparian corridor provisions in OAR 660-023.

In the LCPC 2002 annual report to the Board of Commissioners, the highest priority set by the LCPC for future allocations of long-range work program funding and staff was to resurrect the CHCZ project.

Partnerships

Federal Agencies

U. S. Forest Service – Siuslaw National Forest

Title III-1 (6-2-03)
FY 2003/2004

Willamette National Forest
Umpqua National Forest
U. S. Bureau of Land Management
U. S. Fish & Wildlife Service
NOAA Fisheries

State Agencies: Department of Land Conservation and Development,
Oregon Department of Fish and Wildlife.

Special Service Districts: Siuslaw Soil & Water Conservation District,
East Lane Soil & Water Conservation District,
McKenzie Watershed Council,
Siuslaw Watershed Council,
Long Tom Watershed Council,
Coast Fork Willamette Watershed Council,
Middle Fork Willamette Watershed Council

Rural citizen involvement: Individuals, special interests, professionals, and neighborhood groups.

Work Program

July 2003	Draft revisions to RCP Plan Policies to comply with Statewide Goals and Guidelines. Draft revisions to Lane Code 16.253 Class I Stream Riparian Regulations to comply with OAR 660-023 regulations and definitions.
September 2003	Work session with Lane County Planning Commission. Notice mailing to private property owners.
October - November 2003	Citizen information meetings: Mapleton (Siuslaw Watershed) Elmira (Long Tom Watershed) Walterville (McKenzie Watershed) Creswell (Coast Fork Willamette Watershed) Lorane (Middle Fork Willamette Watershed)
December 2003	Lane County Planning Commission public hearing(s) and deliberations.
January 2004	LCPC report and recommendations to Board of County Commissioners.
February - March 2004	Notice to DLCD and Lane County citizens. First & Second Reading – Board of County Commissioners; Public hearing(s) – Board of County Commissioners.
April 2004	Deliberations - Board of County Commissioners

**Title III Qualifying Long Range Planning Work Tasks
Land Management Division/Dept. of Public Works**

Proposal 23

Project Title Amendments to Lane County Coastal Resource Management Plan and Lane Code Chapter 16 in compliance with the Lane County adopted Periodic Review Work Program Tasks 3.8.a.(i)-(v) of LCDC Approval Order No. 001415.

Project Purpose: To amend Lane County's Rural Comprehensive Plan Policies and Lane County Coastal Resource Management Plan Policies and Lane Code 16.234, 16.235, 16.236, 16.237, 16.238, 16.239, 16.240, LC 16.241, and 16.242 for implementation of Statewide Goal 16 Estuaries Resources and Goal 17 Shorelands policies and Oregon Administrative Rules 660-017 and 660-037; to protect estuaries resources, shorelands, and dredge material and spoil sites, on rural lands adjacent to or within the Siuslaw National Forest, and US Bureau of Land Management lands along the Oregon Coast and the Siuslaw Watershed.

Project Budget

Personnel	
0.3 FTE Associate Planner (six months)	16,860.60
Materials – Services (35% of salary)	5,901.21
0.1 FTE Land Mgmt Technician (six months)	1,745.70
Materials – Services (35% of salary)	610.99
Subtotal	25,118.50
Expenses	
Notice mailings (property owners in western Lane County)	10,500.00
Printing	4,000.00
Miscellaneous	1,500.00
Subtotal	16,000.00
Total	41,118.50

Background

Land Conservation and Development Commission approved Revised Periodic Review Work Program Approval Order No. 001415 on July 3, 2002, which established tasks in the adopted Periodic Review Work Program for both the Lane County Rural Comprehensive Plan (RCP) and the Lane County Coastal Resources Management Plan (CRMP). The work tasks specific to the CRMP require compliance with the following:

Task 3.8. Update the Coastal Resource Management Plan:

- a. Complete necessary comprehensive plan inventories analysis of these inventories and a report that summaries the results of the inventory work:*

(i) Goal 16 Estuarine

Resources: Analysis of cumulative impacts of anticipated development for Siuslaw River Estuary pursuant to Goal 16 "Comprehensive Plan Requirements", item 5, including an analysis of total area of development and conservation management units and total area of

- various habitat types, and the alterations and development activities allowed by the County's implementing regulations;*
- (ii) Goal 17 Shorelands: Examine shorelands which fall within County-designated developed and committed areas to determine if they should be protected for water-dependent recreational, commercial and industrial use based on criteria stated in the Goal;*
 - (iii) Goal 17 Coastal Shorelands: Determine whether or not there are any existing, developed commercial or industrial waterfront areas suited for redevelopment but not designated as especially suited for water dependent uses;*
 - (iv) Goal 17 Coastal Shorelands: Examine existing County-designated Shoreland boundary to verify that all Siuslaw River dredged material and disposal sites are within the boundary;*
 - (v) Goal 17 Coastal Shorelands: Based on public access points that have been mapped and entered into the County's GIS system, in conjunction with the Oregon Parks and Recreation Department, identify areas where improvements to access or new access is needed;*
- b. Based on the results of the inventories and findings prepared in task 8.a above, complete necessary amendments to the comprehensive plan and implementing measures, conduct information meetings and hearings, and adopt changes.*
 - c. Update Definitions in Lane Code to include new definitions added to the Coastal Goals in 1985.*

The sections of Lane Code Chapter 16 that are subject to the required inventories and amendments to the implementing regulations and definitions, are:

Lane Code 16.234 - Natural Estuary Zone (NE-RCP)

The purpose of the /NE Zone is to assure the protection of significant fish and wildlife habitats and the continued biological productivity of the estuary and to accommodate the uses which are consistent with these objectives.

Lane Code 16.235 - Conservation Estuary Zone (CE-RCP)

The purpose of the CE Zone is to provide for the long-term use of the estuary's renewable resources in ways which do not require major alteration of the estuary.

Lane Code 16.236 - Development Estuary Zone (DE-RCP)

The primary purpose of the DE Zone is to provide for navigational needs and public, commercial and industrial water dependent uses which require an estuarine location. Uses which are water related or non-water dependent, non-related which do not damage the overall integrity of estuarine resources and values should be considered; provided they do not conflict with the primary purpose of the zone.

Lane Code 16.237 - Significant Natural Shorelands Combining Zone (/SN-RCP)

The /SN Zone is applied to those coastal shorelands identified in inventory information and designated generally as possessing a combination of unique physical, social or biological characteristics requiring protection from intensive human disturbances. Those areas serve multiple purposes, among which are education, preservation of habitat diversity, water quality maintenance and provision of intangible aesthetic benefits. The /SN Zone is applied to prominent aesthetic features, such as coastal headlands and open sand expanses in proximity to coastal waters, sensitive municipal watersheds and significant freshwater marsh areas.

Lane Code 16.238 – Prime Wildlife Shorelands Combining Zone (/PW-RCP)

The /PW Zone is applied to those coastal shorelands identified in inventory information and designated generally as possessing areas of unique biological assemblages, habitats of rare or endangered species or a diversity of wildlife species.

Lane Code 16.239 – Natural Resources Conservation Combining Zone (/NRC-RCP)

The /NRC Zone is applied to those coastal area shorelands identified in inventory information as timber lands, agricultural lands or shorelands in dune areas.

Lane Code 16.240 – Residential Development Shorelands Combining Zone (/RD-RCP)

The /RD Zone is applied to coastal shoreland areas suited to residential development within urbanizable areas and to lands outside of urbanizable areas which have been committed to residential use by their development pattern, including actual development and the platting of subdivision lots.

Lane Code 16.241 – Shorelands Mixed Development Combining Zone (/MD-RCP)

The /MD Zone is applied to coastal shorelands that are all or partially committed to commercial and industrial uses. The proximity of these lands to the dredged channel of the Siuslaw River dictates that they be preserved for the expansion of existing water dependent and water related commercial or industrial uses; provided such uses cannot be accommodated within the urbanizable or urbanized area of the City of Florence.

Lane Code 16.242 – Dredge Material /Mitigation Site Combining Zone (/DMS-RCP)

The purpose of the /DMS-RCP Zone is to ensure that sites designated for use for dredged material disposal or mitigation are not developed in a manner which would preclude that use.

Partnerships

Federal Agencies	U. S. Forest Service (Siuslaw National Forest) U. S. Bureau of Land Management
State Agencies:	Department of Land Conservation and Development Oregon Department of Fish and Wildlife
Municipality:	City of Florence
Special Service Districts:	Port of Siuslaw Siuslaw Soil & Water Conservation District Siuslaw Watershed Council
Rural citizen involvement:	Individuals, special interests, professionals, and neighborhood groups.

Work Program

July 2003	Review OAR 660-017, OAR 660-037, Statewide Goals 16 and 17 for amendments required to bring Lane Code (LC) Chapter 16 into compliance with Statewide Goals 16 and 17.
August 2003	Draft proposed amendments to LC 16.090 <u>Definitions</u> , and LC 16.234 through 16.240 zoning regulations.

Title III-2 (6-2-03)
FY 2003/2004

September 2003	Draft proposed amendments to Rural Comprehensive Plan Policies and Coastal Resources Management Plan Policies.
October 2003	Coordinate with Port of Siuslaw, City of Florence and unincorporated community of Mapleton for regional approach to water-related and water dependent uses and zoning regulations.
November 2003	Work session with Lane County Planning Commission. Notice mailing to private and public property owners.
December 2003	Citizen information meetings: Minimum of two in Florence.
January - February 2004	Lane County Planning Commission public hearing(s) and deliberations.
March 2004	LCPC report and recommendations to Board of County Commissioners.
April – May 2004	Notice to DLCD and Lane County citizens. First Reading, Second Reading and Public Hearing(s) – Board of County Commissioners.
June 2004	Deliberations – Board of County Commissioners.

**Title III Qualifying Long Range Planning Work Tasks
Land Management Division/Dept. of Public Works**

Proposal 3

Project Title Goal 18 Beaches and Dunes: Compliance with the Lane County adopted Periodic Review Work Program Task 3.8.a.(vi) of LCDC Approval Order No. 001415.

Project Purpose: AS required by Goal 18's "Implementation Requirements", item 7, inventory any dune areas to determine if grading or sand movement within them should be allowed by means of a foredune grading plan which meets Goal criteria. Subject areas include developed and committed lands and lands within the Florence UGB. Coordination with the City of Florence will be needed for plans within the UGB.

Project Budget

Personnel	
0.3 FTE Associate Planner (six months)	16,860.60
Materials – Services (35% of salary)	5,901.21
0.1 FTE Land Mgmt Technician (six months)	1,745.70
Materials – Services (35% of salary)	610.99
Subtotal	25,118.50
Expenses	
Notice mailings (property owners in western Lane County)	5,000.00
Printing	2,000.00
Miscellaneous	1,500.00
Subtotal	8,500.00
Total	33,618.50

Background

Land Conservation and Development Commission approved Revised Periodic Review Work Program Approval Order No. 001415 on July 3, 2002, which established tasks in the adopted Periodic Review Work Program for both the Lane County Rural Comprehensive Plan (RCP) and the Lane County Coastal Resources Management Plan (CRMP). The work tasks specific to the CRMP require compliance with the following:

Task 3.8. Update the Coastal Resource Management Plan:

- a. Complete necessary comprehensive plan inventories, analyses of these inventories and a report that summaries the results of the inventory work:*

(vi) Goal 18 Beaches and Dunes: As required by Goal 18's "Implementation Requirements", item 7, inventory any dune areas to determine if grading or sand movement within them should be allowed by means of a foredune grading plan which meets Goal criteria. Subject areas include developed and committed lands and lands within the City of Florence UGB. Coordination with the City of Florence will be needed for plans within the UGB.

- b. *Based on the results of the inventories and findings prepared in task 8.a above, complete necessary amendments to the comprehensive plan and implementing measures, conduct information meetings and hearings, and adopt changes.*

Current Lane Code Chapter 16 .243 purpose and policies are:

Lane Code 16.243 Beaches and Dunes Combining Zone (/BD-RCP):

- "(1) **Purpose.** The Beaches and Dunes Combining Zone (/BD-RCP) is intended to get used in conjunction with the underlying zones in all coastal beach and dune areas in order to:
- (a) Ensure the protection and conservation of coastal beach and dune resources.
 - (b) To prevent economic loss by encouraging development consistent with the natural capability of beach and dune landforms.
 - (c) To provide for clear procedures by which the natural capability of dune landforms can be assessed prior to development.
 - (d) To prevent cumulative damage to coastal dune resources due to the incremental effects of development.
 - (e) To provide for such protection of beach and dune resources above and beyond that provided by the underlying zone."

Prior to this proposal being considered for funding under Title III, the Board of County Commissioners will need to review the policy implications. Goal 18: Beaches and Dunes (Oregon's Statewide Planning Goals and Guidelines 1995 Edition, page 34) provides the following guidelines:

- "7. *Grading or sand movement necessary to maintain views or to prevent sand inundation may be allowed for structures in foredune areas only if the area is committed to development or is within an acknowledged urban growth boundary and only as part of an overall plan for managing foredune grading. A foredune grading plan shall include the following elements based on consideration of factors affecting the stability of the shoreline to be managed including sources of sand, ocean flooding, and patterns of accretion and erosion (including wind erosion), and effects of beachfront protective structures and jetties. The plan shall:*
- a. *Cover an entire beach and foredune area subject to an accretion problem, including adjacent areas potentially affected by changes in flooding, erosion, or accretion as a result of dune grading;*
 - b. *Specify minimum dune height and width requirements to be maintained for protection from flooding and erosion. The minimum height for flood protection is 4 feet above the 100 year flood elevation;*
 - c. *Identify and set priorities for low and narrow dune areas which need to be built up;*
 - d. *Prescribe standards for redistribution of sand and temporary and permanent stabilization measures including the timing of these activities; and*
 - e. *Prohibit removal of sand fro the beach-foredune system."*

Partnerships

Federal Agencies

U. S. Forest Service (Oregon Dunes Natural Recreation Area)
U. S. Bureau of Land Management (Baker Beach, north Florence Area)

State Agencies:

Department of Land Conservation and Development
Oregon Department of Fish and Wildlife

Municipality: City of Florence (UGB)

Special Service Districts: Port of Siuslaw
Siuslaw Soil & Water Conservation District
Siuslaw Watershed Council

Rural citizen involvement: Individuals, special interests, professionals, and neighborhood groups.

Work Program

Phase I Board of Commissioners policy discussion and direction.

September 2003 Review Statewide Goal 18, Lane Code 16.243 with Board of County Commissioners (BCC). BCC to provide direction to staff on whether or not to proceed with the option of drafting RCP Policy and Lane Code provisions for implementing "grading plans".

October 2003 BCC discussion and direction.

Phase II

November 2003 If the BCC directs, draft proposed amendments to Rural Comprehensive Plan Policies and Coastal Resources Management Plan Policies; Lane Code 16 and Lane Manual for implementation of "grading plans"

January 2004 Coordinate with Port of Siuslaw and City of Florence.

February 2004 Work session with Lane County Planning Commission.
Notice mailing to private and public property owners.

April 2004 Citizen information meetings: Minimum of two in Florence.

June 2004 Lane County Planning Commission public hearing(s) and deliberations.

July 2004 LCPC report and recommendations to Board of County Commissioners.

July 2004 Notice to DLCD and Lane County citizens.
First Reading, Second Reading and Public Hearing(s) – Board of County Commissioners.

September 2004 Deliberations – Board of County Commissioners.

**Title III Qualifying Long Range Planning Work Tasks
Land Management Division/Dept. of Public Works**

Proposal 4

Project Title: Amendments to Lane Manual Chapter 12 for the review and processing of "Conservation Easements" pursuant to ORS 271.715, within forest and farm zoning designations.

Project Purpose: To amend Lane County Lane Manual to provide for the submittal by private property owners; the review, processing by Lane County staff; and the acquisition of conservation easement by the Board of County Commissioners;

Project Budget

Personnel	
2.0 FTE Associate Planner	11,040.40
Materials and Services (35% of salary)	3,864.14
Subtotal	14,904.54
Expenses	
Legal ads (2 @ 240.00 ea.)	480.00
Printing (handout, application)	360.00
Subtotal	840.00
Total	15,744.54

Background

In August 2002, Land Management Division (LMD) and Assessment & Taxation Department staff discussed with the Board of County Commissioners a set of proposed amendments to Lane Manual for the acceptance and processing of requests for the acquisition of conservation easements and the implementation of tax deferral status for qualifying parcels. This project was put on hold to provide an opportunity for A&T staff and a private property owner to revise language in the submitted conservation easement and to secure additional guidance from the Oregon Department of Revenue. Revisions to Lane Manual Chapter 12 are required to implement the provisions of ORS 271.715-271.295 to provide property owners and staff with an adopted application format and fee structure for the processing of the acquisitions.

In addition to adopting a review process and fees in Lane Manual, staff will prepare a submittal format for use by property owners and an information handout outlining the program and process.

Partnerships

County	Assessment & Taxation Department
Federal Agencies	U. S. Forest Service – Siuslaw National Forest

Title III-4 (6-2-03)
FY 2003/2004

Willamette National Forest
Umpqua National Forest
U. S. Bureau of Land Management
U. S. Fish & Wildlife Service
NOAA Fisheries

State Agencies: Department of Land Conservation and Development,
Oregon Department of Fish and Wildlife,
Oregon Department of Revenue

Special Service Districts: Siuslaw Soil & Water Conservation District,
East Lane Soil & Water Conservation District,
McKenzie Watershed Council,
Siuslaw Watershed Council,
Long Tom Watershed Council,
Coast Fork Willamette Watershed Council,
Middle Fork Willamette Watershed Council

Rural citizen involvement: Individuals, special interests, professionals, and neighborhood groups.

Work Program

September 2003 Draft revisions to Lane Manual Chapter 12 to comply with ORS 271.715-795 to implement an process for submittal of acquisition requests and approving the requests by the Board of County Commissioners.

October 2003 Work session with Lane County Planning Commission (legal ad)

November 2003 Lane County Planning Commission public hearing(s) and deliberations.

December 2003 LCPC report and recommendations to Board of County Commissioners.

**January –
February 2004** Notice to DLCD and Lane County citizens (legal ads).
First & Second Reading – Board of County Commissioners;
Public hearing(s) – Board of County Commissioners.

March 2004 Deliberations - Board of County Commissioners